



**Report of Shaid Mahmood, West North West Area Leader**

**Report to Outer North West Community Committee**

**Date: 14<sup>th</sup> July 2014**

**Subject: Community Committee Sub Groups**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Yes	No
If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No
Is the decision eligible for Call-In?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No
Does the report contain confidential or exempt information?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

This report outlines proposed changes to the Outer North West Community Committee Sub Groups and sets out the rationale behind these proposals. Members are asked to give consideration to the suggestions and agree to the proposed sub groups.

The report also seeks nominations for the position of Chair and member representation on each group.

## **Recommendations**

Members are asked to:

1. Consider and comment on the proposed changes to the Outer North West Community Committee Sub Groups as set out in Appendix 1, select a Chair for each group and nominate an Elected Member representative from each ward for each sub group.
2. Agree to a programme of sub groups being developed for the 2014/15 municipal year with the first meetings taking place as soon as possible.
3. Agree to each sub group setting priorities and an action plan and for each group to choose a topic for consideration by the Community Committee as a theme to focus on during the year.

### **1 Purpose of this report**

- 1.1 This report sets out the proposed changes to the Outer North West Community Committee Sub Groups and the rationale behind the proposed changes and asks members to consider and comment on the proposals.
- 1.2 The report also seeks to appoint Chairs for each sub group who will represent the Community Committee and appoint Elected Member representatives for each Ward to each sub group.
- 1.3 Finally, the report asks Members to agree to a programme of meeting dates for sub groups being set up and for each group to suggest a topic for consideration by the Community Committee.

### **2 Background information**

- 2.1 The Outer North West Area Committee developed a range of sub groups to address issues of thematic importance to the area. The committee currently operates six sub groups: Community Safety, Environment, Children and Young People, Transport, Health & Well-being and Policy.
- 2.2 The sub groups have been operating since 2006 with the purpose to: influence key priorities in relation to services; monitor performance and delivery of services; provide a forum for consultation and review and monitor the Area Committee Business Plan.
- 2.3 The sub groups are provided with officer support from the Area Support Team and operate in an advisory capacity. Key messages are passed to the Area Committee for information and action.

### **3 Main issues**

- 3.1 Community Committees offer the opportunity to look afresh at local needs and to develop a smarter approach to decision making in local areas. The Community Committee sub groups can further strengthen this approach by providing support to the area lead member and ensure that local needs are represented and issues raised

with the relevant Executive Board member. The suggested new sub groups for the Community Committee for consideration, are as detailed below:

### 3.2 Environment & Community Safety

Members are asked to give consideration to merging the Environment and Community Safety Sub Groups and that the Area Lead for Environment also take responsibility for Community Safety. Combining the sub groups provides a direct link from the Executive Member for Cleaner, Stronger and Safer Communities to the Area Lead Member and the sub group.

### 3.3 Employment, Learning and the Local Economy

This is a new sub group which aims to combine the Area Lead role of Employment, Skills and Welfare with the need for Economy and Learning to be given due consideration in the outer north west area. This sub group would enable direct links with the Area Lead Member for Employment, Skills and Welfare to the Executive Members for Development and the Economy and Leisure and Skills.

### 3.4 Children's Services and Family Health

It is proposed to bring family health matters alongside Children's Services within the current Children's Sub Group, enabling consideration to be given to a wider range of issues and conditions as experienced by children and their families. The sub group would have a direct link from the Area Lead Member for Children's Services to the Executive Board Members for Children and Health and Well-being.

### 3.5 Adult Social Care and Well-being

There is a high percentage of older people and vulnerable adults living in the outer north west area. Adult Social Care is a major issue and a considerable amount of change is currently taking place including the integration of Neighbourhood Health and Social Care Teams. This proposal would enable the sub group through the Area Lead Member, to have a direct link to the Executive Member for Adult Social Care and Health and well-being.

### 3.6 Highways and Transportation

The Transport sub group has been operating as a combined inner and outer north west group with members from the inner and outer north west attending. However as Kirkstall Ward has now moved to the Inner West Community Committee area, this sub group may wish to revert to sole outer north west membership once again. Highways and transport matters can be explored in partnership with officers from Transportation and Highways enabling the sub group to have a direct link to the Chief Officer for Highways and Transportation and the Executive Board Member for Development and the Economy.

### 3.7 Policy

The Policy Sub Group is chaired by the Community Committee Chair and provides the opportunity for the Chairs of the sub groups to come together to discuss issues and

propose actions on matters raised in the respective sub groups as well as providing a forum for discussion of items not covered within the sub groups.

#### **4.0 Corporate Considerations**

##### **4.1 Consultation and Engagement**

Elected Members have been consulted on the content of this report.

##### **4.2 Equality and Diversity / Cohesion and Integration**

There are no equality and diversity issues in relation to this report.

##### **4.3 Council policies and City Priorities**

The Community Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2014. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

##### **4.4 Resources and value for money**

There are no resource implications as a result of this report.

##### **4.5 Legal Implications, Access to Information and Call In**

There are no legal implications or access to information issues. This report is not subject to call in.

#### **5 Risk Management**

There are no risk management implications to this report.

#### **6 Conclusions**

The proposed Outer North West Community Committee Sub Groups will provide the Community Committee with the opportunity to consider information on five key areas of work and work in partnership with officers and community organisations as well as enabling direct links to be established with the Area Lead Members and the relevant Executive Board Members.

#### **7 Recommendations**

Members are asked to:

- Consider and comment on the proposed changes to the Outer North West Community Committee Sub Groups as set out in Appendix 1, select a Chair for each group and nominate an Elected Member representative from each ward for each sub group.
- Agree to a programme of sub groups being developed for the 2014/15 municipal year with the first meetings taking place as soon as possible.

- Agree to each sub group setting priorities and an action plan and for each group to choose a topic for consideration by the Community Committee as a theme to focus on during the year.

## **8 Background documents<sup>1</sup>**

The Council's Constitution (Part 3, section 3c).

Report author: Gerry Burnham/Jane Pattison

[Tel:3367870/3367867](tel:33678703367867)

---

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works